

DRIVEWAY/CULVERT PERMIT APPLICATION
Town of Milford, Jefferson County, Wisconsin
Fee: \$250.00 due at time of Application

Property Owner/Applicant Information:

Property Owners' Name(s)

Permit Applicant's Name(s) (if different from owner)

Street Address

Street Address

City, State, Zip Code

City, State, Zip Code

Home Phone No. & Work Phone No.

Home Phone No. & Work Phone No.

Property Location:

Govt. Lot _____ 1/4 _____ 1/4, Section _____, Town _____ N, Range _____ E.

Lot No. _____, Block No. _____, Subdivision Name Or CSM No. _____

Parcel ID No. _____

Property Address or Nearest Road _____

Please mark the type of driveway which you are applying for:

_____ Agricultural _____ Residential _____ Commercial ___ Other: Please specify _____

Compliance With Town Ordinance:

In the Town of Milford, it is required that all new driveways comply with specifications as outlined in the Town Ordinance. Please read the Town Ordinance. Then use the checklist below to review your planned construction, and whether or not it meets ALL required specifications. Each item may be checked off after it has been determined to be in compliance.

Visibility: Visibility is defined as being 3 feet above the driveway and 15 feet from the road pavement.

_____ Driveway entering road posted 55 mph—must have 400 ft. of visibility on either side of drive.

_____ Driveway entering road posted 30-45 mph—just have 300 ft. of visibility on either side of drive.

_____ Driveway entering road posted 30 mph—must have 200 ft. visibility on either side of drive.

_____ **Visibility has been checked: Right: _____ feet. Left: _____ feet.**

Ditches:

_____ Sufficient ditch exists.

_____ The existing ditch is not deep enough. It will be cleaned out to provide sufficient depth.

_____ Other: _____

Culvert:

Required: _____ Yes _____ No

Size: May be determined by adjacent culverts or anticipated flow. Minimum culvert diameter required is 15 inches. Minimum length required is 40 feet. It is required that a minimum of at least 8 inches of gravel must cover a culvert.

Culvert _____ inches in diameter, _____ feet in length.

An application, along with a fee of \$250.00 shall be submitted to the Town Clerk in sufficient time to make the agenda of the Town Board meeting. Upon receipt of the application, the Township may require up to fifteen working days to visit the site and respond with any recommendations. The permit becomes valid upon the applicant receiving an approved copy of the application. Denial of approval will result in the loss of the application fee. Re-application and an additional site evaluation may result in additional fees. Any driveway constructed without a permit may result in removal of the driveway at the owner's expense and/or a fine of up to \$500.00.

Signature of Property Owner

Date

Signature of Applicant

Date

For Office Use Only

Fee: Received: _____ Yes _____ No Date: _____ Amount: _____ Check No. _____

Town Board Meeting: Date to be considered: _____

Approval: _____ Approved _____ Denied.

Conditions of approval/denial: _____

Approved By:

Town Chairman

Date

Witnessed By:

Town Clerk

Date